

**COATESVILLE AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING MINUTES**  
*Coatesville Area Senior High School Auditorium*  
**SEPTEMBER 26, 2017 - 7:00 PM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:02 P.M.**

**2. READING OF MISSION STATEMENT**

*The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Dean A. Snyder, President - <i>present</i>	(Operations Committee)
Ann M. Wuertz, Vice President - <i>present</i>	(Education & Policy Committees)
Stuart C. N. Deets - <i>present</i>	(Finance Committee)
Brenda L. Geist - <i>present</i>	(Operations Committee)
Bashera Grove - <i>present</i>	(Policy Committee)
James Hills - <i>present</i>	(Education & Finance Committees)
Laurie C. Knecht - <i>absent</i>	(Operations Committee)
Thomas Siedenbuehl - <i>present</i>	(Finance & Policy Committees)
Deborah L. Thompson - <i>present</i>	(Education Committee)

**Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*  
Karen Hall, Director of Human Resources - *present*  
Dr. Cynthia Ajemian, Director of Special Education - *present*  
Rita Perez, Director of Pupil Services - *present*  
Jason Palaia, Director of Elementary and Secondary Education - *present*

**Student Representatives**

Jared Elters, Senior Class Representative - *present*  
Diamond Marrow, Junior Class Representative - *present*

**Solicitor**

Michael I. Levin, Esquire – *not present*

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the July 25, 2017 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Ann Wuertz

Second: Stuart Deets

Vote: 8-0-0

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the August 8, 2017 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Stuart Deets

Second: Ann Wuertz

Vote: 6-0-2

Abstained: Geist & Grove

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the August 22, 2017 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Ann Wuertz

Second: Deborah Thompson

Vote: 8-0-0

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the September 12, 2017 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: Deborah Thompson

Second: Stuart Deets

Vote: 8-0-0

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

*None*

**EXECUTIVE SESSION**

An executive session was held on Monday, September 25, 2017 for legal and personnel reasons.  
An executive session was held on Monday, September 11, 2017 for legal and personnel reasons.

### **STUDENT REPRESENTATIVE'S REPORT**

The student representative's report was provided by CASD's new Junior Class Representative, Diamond Marrow and Jared Elters, Senior Class Representative.

### **SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Dr. Cathy Taschner. AP students were recognized for their accomplishments.

### **IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
October 10, 2017	6:00 PM	All Committees & Special Meeting	C.A.S.H.S. Auditorium
October 24, 2017	7:00 PM	School Board Meeting	C.A.S.H.S. Auditorium

### **SPECIAL REPORTS**

### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approves the consent agenda items:

*Items to be removed from Consent Agenda:*

- D. PSAT / SAT Administration
- E. Consultative Appointment
- F. Home Depot Credit Card
- G. Scholarships
- I. Human Resources Addendum

Motion: Ann Wuertz

Second: Deb Thompson

Vote: 8-0-0

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approves the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

**B. Donation from the Red Robin Restaurant (The Kula Foundation)**  
**RECOMMENDED MOTION:** That the Board of School Directors accept a check in the amount of \$3.75 from the Red Robin Donations Loyalty Program to Scott Middle School.

**C. Human Resources Report and Human Resources Addendum**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented.

**D. PSAT / SAT Administration**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the payment and administration of the PSAT for 10<sup>th</sup> and 11<sup>th</sup> grade students, and SAT all 11<sup>th</sup> grade students.

PSAT/SAT Administration
Approved
Vote: 8-0-0

Motion: Deb Thompson

Second: James Hills

Vote: 8-0-0

**E. Consultative Appointment**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the superintendent to serve as a consultant, as per the terms of the superintendent's contract.

Consultative Appointment
Approved
Vote: 8-0-0

Motion: Stuart Deets

Second: Brenda Geist

Vote: 8-0-0

**F. Home Depot Credit Card**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the application for a Home Depot credit card to be completed by the Business Office on Wednesday, September 27, 2017 for the purchase of needed technology education equipment that will be ordered online at a savings of 5%.

Home Depot Credit Card
Approved
Vote: 8-0-0

Motion: Stuart Deets

Second: Ann Wu4rtz

Vote: 8-0-0

**G. Scholarships**  
**RECOMMENDED MOTION:** That the Board of School Directors recognizes and approves the dispersal of scholarships, as presented. For purposes of clarity and the District's record, it is believed that the scholarships were presented to the high school administration in prior years. (*Enclosure*)

Scholarships
Approved
Vote: 8-0-0

Motion: Ann Wuertz

Second: Stuart Deets

Vote: 8-0-0

**H. Human Resources Report**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Borda, Anthony, Twilight Social Studies Tutor for the Coatesville Area High School Campus. Posted: 8/11/2017. Salary: \$33.00/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 2) Carrozza, Kyle, 8<sup>th</sup> Grade Boys' Soccer Coach for North Brandywine Middle School. Posted: 8/25/2017. Salary: \$1,857.81. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 3) Domsohn, Tricia, Twilight English Tutor for the Coatesville Area High School Campus. Posted: 8/11/2017. Salary: \$33.00/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 4) Kurtzhals, Denim, Cyber Assessment for the Cyber Academy. Posted: 8/31/2017. Salary: \$33.00/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 5) Schweitzer, Brian, Assistant Football Coach at South Brandywine Middle School. Posted: 3/9/2017. Salary: \$2,196.75 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.
- 6) Warren-Ward, Octavia, Twilight Science Tutor for the Coatesville Area High School Campus. Posted: 8/11/2017. Salary: \$33.00/hour. Effective: 2017—2017 School Year. SP4: Staff.
- 7) Westmoreland, Willie, Assistant Tennis Coach for the Coatesville Area Senior High School. Posted: 7/6/2017. Salary: \$1,591.01 (pro-rated). Effective: 2017—2018 School Year. SP4: Staff.

2. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Robinson, Michelle, Administrative Assistant/Access—Special Education for the Coatesville Area School District. Effective: 7/13/2017—Intermittent.

b. CATA

- 1) Griggs, Leila, Elementary Teacher for King's Highway Elementary School. Effective: 8/28/2017—9/18/2017.
- 2) Pearson, Eric, Elementary Teacher for Rainbow Elementary School. Effective: 9/21/2017—10/11/2017.

c. CATSS

- 1) MacCombie, Paula, Special Education One-on-One Aide for the Coatesville Area Intermediate High School. Effective: 8/28/2017—9/4/2017.

- 2) Rohr, Dennis, Cafeteria/Playground Aide for King's Highway Elementary School. Effective: 8/28/2017—9/11/2017.
- 3) Thompson, Faye, Library/Cafeteria/Playground Aide for Rainbow Elementary School. Effective: 8/28/2017—9/4/2017.

**3. Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

<u>Name</u>	<u>Effective Date</u>
Rodney English	9/17/2017
Jessica Jakatt	9/24/2017
Jessica Ritter	9/20/2017
Jessica Rogowski	9/26/2017
Karen Shaffer	9/24/2017
Joshua Sweet	9/17/2017

**4. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the creation of a .25 Cyber position in the following discipline: Science.

**I. Human Resources Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Rusnak, Matthew, Assistant Principal for South Brandywine Middle School. Letter Dated: 9/20/2017. Reason: Personal. Effective: 11/17/2017.

b. CATA

- 1) Blumberg, Maria, Special Education Teacher for Friendship Elementary School. Letter Dated: 9/19/2017. Reason: Personal. Effective: 11/21/2017.
- 2) Vogt, Emily, 2<sup>nd</sup> Grade Teacher for Friendship Elementary School. Letter Dated: 9/7/2017. Reason: Personal. Effective: 11/17/2017.

c. CATSS

- 1) Zwick, Jody, 5.75 Hour Special Education Aide for South Brandywine Middle School. Letter Dated: 9/4/2017. Reason: Personal. Effective: 9/29/2017.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Fianza, Anjanette, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 2) Johnson, Jane, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
- 3) Lee, Christina, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 4) Mascherino, Anthony, 8<sup>th</sup> Grade Girls' Soccer Coach for North Brandywine Middle School. Posted: 1/24/2017. Salary: \$2,114.06 (pro-rated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 5) Sweigart, William, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
- 6) Vandermark, Jillian, 7<sup>th</sup> Grade Field Hockey Coach for South Brandywine Middle School, North Brandywine Middle School, and Scott Middle School. Posted: 8/24/2017. Salary: \$1,392.00 (pro-rated). Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 7) Walker, Kyle, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.

3. **Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Involuntary Transfer of:

a. CATSS

- 1) Brubach, Michelle, move from 5.75 Hour Special Education One-on-One Aide at Friendship Elementary School to King's Highway Elementary School. Effective: 9/20/2017.

**4. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Boccio, Leslie, move from 3-Hour Cafeteria/Playground Aide to 4-Hour Cafeteria/Playground Aide for Rainbow Elementary School. Effective: 8/28/2017.

**5. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the creation of the following positions:

a. CATA

- 1) Twilight Tutor positions for the Coatesville Area Intermediate High School in the following disciplines: Earth Science, Wellness/Fitness and Spanish.

b. CATSS

- 1) Two (2) Project Concern Tutors. Effective: 2017 - 2018 School Year.

Human Resources  
Addendum

Approved

Vote: 8-0-0

Motion: Stuart Deets

Second: Deb Thompson

Vote: 8-0-0

**3. EDUCATION COMMITTEE (Deborah Thompson, Chair)**

**A. Middle School Trip to Williamsburg (2018)**

**RECOMMENDED MOTION:** That the Board of School Directors approves the trip to Williamsburg for all three CASD middle schools, as presented.

**B. Valley Forge Educational Services / Vanguard School Agreement – Student 10005191**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Enrollment Contractual Agreement for the 2017-2018 school year between CASD and Valley Forge Educational Services/The Vanguard School for student 10005191, as presented.

**C. Longwood Gardens Grant for 1<sup>st</sup> Grade Students of Friendship Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors accepts a grant from Longwood Gardens to provide transportation to the Design in the Garden Program, as presented.

**D. Gospel Choir Performance - Benefit Concert for Haiti**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Gospel Choir's performance in a Benefit Concert for Haiti. The concert is being sponsored to raise funds for an orphanage in Creve, Haiti.



- E. **Confidential Release and Settlement Agreement – Student 10009745**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the confidential Release and Settlement Agreement for student 10009745, as presented.
  - F. **Memorandum of Understanding – Redemption Project**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Redemption Project which provides grant funding for the All About Character, Inc. project, as presented.
  - G. **Service Agreement – Medical Access Billing**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Service Agreement for medical access billing, as presented.
  - H. **Probation Contracts**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the probation contracts, as presented.
  - I. **Glen Mills Schools Act 48 Contract for 2017-2018**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Glen Mills Schools Act 48 Contract, as presented.
  - J. **Homebound Instruction – Student 1718-0025**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the Homebound Instruction for student #0025.
  - K. **AFJROTC Field Trips**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the request for two (2) out of state field trips, as presented.
4. **OPERATIONS COMMITTEE** (*Brenda Geist, Chair*)
- A. **Request to Waive Fees – Good News Club – King’s Highway Elementary School**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$5,364.00 from the Child Evangelism Fellowship of Chester County for the Good News Club on October 17, 2017, as presented.
  - B. **Request to Waive Fees – Good News Club – Rainbow Elementary School**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$3,836.00 from the Child Evangelism Fellowship of Chester County for the Good News Club on October 19, 2017, as presented.
  - C. **Lunch Prices for the 2017-2018 School Year**  
**RECOMMENDED MOTION:** That the Board of School Directors approves a \$.25 increase for all lunches for the 2017-2018 school year. This will set the new lunch prices at \$2.20 for Elementary Students, \$2.40 for Middle School Students and \$2.75 for High School Students.

- D. **Chamber & Sons – Repair of Gymnasium Floor – North Brandywine Middle School**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the proposal from Chambers and Sons to repair and refinish the North Brandywine gym floor in the amount of \$28,890.00. This proposal was forwarded to our insurance carrier for reimbursement minus the deductible.
- E. **Request to Waive Fees – Women Destined for Change – 9/10 Center**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$2,901.00 for Women Destined for Change.

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

- A. **Policy 901 – Public Relations Objectives – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 901.
- B. **Policy 902 – Publications Program – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 902.
- C. **Policy 903 – Public Participation in Board Meetings – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 903.
- D. **Policy 903.1 – Circulation of Material at Board Meetings – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 903.1.
- E. **Policy 904 – Public Attendance at School Events – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 904.
- F. **Policy 905 – Citizen Advisory Committees – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 905.
- G. **Policy 906 – Public Complaints – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 906.
- H. **Policy 907 – School Visitors – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 907.
- I. **Policy 908 – Relations with Parents/Guardians – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 908.

- J. Policy 909 – Municipal Government Relations – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 909.
- K. Policy 910 – Community Engagement – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 910.
- L. Policy 911 – News Media Relations – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 911.
- M. Policy 912 – Relations with Educational Institutions – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 912.
- N. Policy 913 – Non-School Organizations/Groups/Individuals – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 913.
- O. Policy 914 – Relations with Intermediate Unit – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 914.
- P. Policy 915 – Booster Clubs – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 915.
- Q. Policy 916 – Volunteers – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 916.
- R. Policy 920 – Parental/Family Involvement – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 920.

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Elwood Dixon: Policy 903, Public Participation in Board Meetings
- 2) Rev. Dr. Lauraine Acey: Recess
- 3) Joy Stewart: Recess
- 4) Jordan Crans: Funding for Recess Aides
- 5) Erin Schievert: The press, and what's best for the children.
- 6) Audra Ritter: Spoke on behalf of CATA.
- 7) Jared Elters: Spoke on behalf of *some* CASD students.
- 8) Tammy Vondra: High school math curriculum; support provisions for special need students.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:42 p.m. on a motion by Dean Snyder and seconded by Stuart Deets.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.*